Pee Dee Regional Transportation Authority
Purchasing Department

Amendment of Solicitation /Modification-Purchase Order

<table>
<thead>
<tr>
<th>AMENDMENT/MODIFICATION NO.</th>
<th>EFFECTIVE DATE</th>
<th>AGENCY/LOCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>8/13/14</td>
<td>PDRTA/Florence, SC</td>
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</tbody>
</table>

ISSUED BY:  Pee Dee Regional Transportation Authority
Purchasing Department
313 Stadium Road
Florence, SC 29506

ADMINISTERED BY:  Sandy Garris
Purchasing Manager

CONTRACTOR NAME & ADDRESS:
Amendment of:
IFB# 0814-01 Parking Lot Paving Project

THIS BLOCK APPLIES ONLY TO AMENDMENTS OF SOLICITATIONS:
The above numbered solicitation is amended as set forth below. The hour and date specified for receipt of offers () is extended. (X) is not extended.

Offerors must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation, or as amended, by one of the following methods: (a) by signing and returning one copy of this amendment, (b) by acknowledging receipt of this amendment on each copy of the offer submitted or (c) by separate letter or email which includes a reference to the solicitation & amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE ISSUING OFFICE PRIOR TO THE HOUR & DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If, by virtue of this amendment you desire to change an offer already submitted, such change may be made by email or letter, provided such email or letter makes reference to the solicitation & this amendment, & is received prior to the opening hour & date specified. The changes set below are made to the above numbered order.

DESCRIPTION OF AMENDMENT/MODIFICATION:

PLEASE SEE THE ATTACHED PRE-BID MEETING MINUTES:

( ) CONTRACTOR/OFFEROR IS NOT REQUIRED SIGN THIS DOCUMENT

( X ) CONTRACTOR/OFFEROR IS REQUIRED TO SIGN THIS DOCUMENT & RETURN TO PDRTA AT ADDRESS SHOWN ABOVE

CONTRACTOR’S SIGNATURE
BY_________________________ DATE:______________________
(Signature of Authorized Rep.)

BY_________________________ DATE:______________________
(Signature of PDRTA’s Authorized Rep.)
Sandy Garris called the meeting to order at 10:04pm.

**Vendors Present:** Lon Kirven – Kirven Construction, Joey Phillips – Kirven Construction and Jerry O’Neil – Industrial Paving

**Staff Present:** Charles MacNeil, Sandy Garris, Ronnie Newsome from PDRTA and James Ervin and Bill Ervin from Ervin Engineering

Mr. MacNeil gave a short explanation of the funding that the PDRTA will use to pay for this project.

Mr. Kirven asked: What is the schedule to start the project?
Mr. MacNeil answered: Last day for questions is August 12th at 10:00 am. All questions will be answered by the end of day on August 14th. The bids are due on August 21st at 2:00 pm. The Statement of Award will be issued on August 28th. Hopefully, PDRTA will be able to execute a contract by September 8 and a Notice to Proceed by September 15th. The Budget completion date of the project is expected to be December 15th. He anticipates that PDRTA should be able to abide by this timeline as long as PDRTA receives the funding necessary to complete the project and weather prevails.

At this time he turned the meeting over to Bill Ervin and Mr. Ervin asked everyone to give their name, title and company. Mr. Ervin then asked Ms. Garris to go over the items in the solicitation that need to be brought to the attention from a contract/solicitation point. She then said that on page 3 of the solicitation is a checklist of all things that need to be sent with the bid. Also, not listed on page 3 is Bond Requirements. All amendment and Federal Certifications should be signed. Make sure that the bid is on time (2:00 pm on August 21st). If there are any questions please contact Ms. Garris before sending in the bid documents.

Mr. Bill Ervin said: That the five solicitations that had been sent from his office included the 1st amendment. However, the amendments will be posted on the website (www.pdrta.org) and it is the responsibility of the vendor to make sure that all amendments have been signed.

Mr. Kirven asked: Is the opening of the solicitation in the Board Room of PDRTA?
Ms. Garris answered: Yes.

Mr. Kirven asked: Was the goal of 2% for Disadvantaged Business Enterprises (DBE’s) for this particular solicitation or was it an overall goal for the year?
Ms. Garris answered: An overall goal for the year and there was not a goal set just for this solicitation. The contractor that is awarded the contract will need to keep PDRTA advised on any sub-contractors that are registered DBE’s.

Mr. Bill Ervin said this solicitation is simple but not simple. Simple in that the scope is very well defined. The drawing of the paving and the soil analysis from S & ME and if the contractor does not find any additional problems once the excavation begins the project should go smoothly. Hopefully, the weather will prevail. He gave examples of different circumstances that could happen. He said it is very important to manage the project as it is completed due to the budget which has been set. There may be an opportunity to do more than one section at a time as long as PDRTA’s operations are not
stopped. This is almost a real-time situation and needs to be handled in a timely matter. The problem is we will not know the situation good or bad until the digging begins.

Mr. Kirven asked: Has the utilities been located?
Mr. Bill Ervin said: Everything that we know about is on the drawings. However, at the beginning of the project the contractor and the engineer will need to spend some time to ensure that everything has been located.

Mr. Ervin said that we would restore the paving to the current grade except for one area due to the concrete having sunk. This will need to be pulled up to where it needs to be. He explained there are not a lot of areas to carry water at the PDRTA facility and he is not remaking the site from a grading standpoint.

He then went over the Scope of Work which is in the solicitation.

Mr. Kirven asked: On the bid sheet ... does the first section stand on its own and will this need to be done before anything section by section? Are the areas listed in order on the bid sheet?
Mr. Bill Ervin responded: Yes, overall site and then section by section. The areas are listed in the order PDRTA would like to have them paved. However, if we find a problem then we might to have re-group.

Mr. Ervin said there is not anywhere on-site for any excess material. The contractor will need to work with Florence County to get the proper permits for disposal of the excess material. All the plottings are based on taking out 14” of material. He said James Ervin will do all storm water inspections for Florence County. He then said the soil regulations of Florence County have changed drastically over the recent years and the main issue is to keep sediment and silk on site.

Mr. MacNeil asked: Does the contractor have to have special permits if any bad material is held on-site temporarily?
Mr. Bill Ervin said: Yes it has to be contained and then the soil does not need to get on paving roadways outside of PDRTA.
Mr. MacNeil asked: Do the trucks have to be hosed down?
Mr. Bill Ervin said: Yes, in some cases and sometimes a sweeper is needed to get the material off the road.

At this time, Mr. Bill Ervin took the attendants of the meeting on a tour of the PDRTA’s parking lot and pointed each section out one by one.

After the tour, there were not any additional questions and answers.

The meeting was adjourned at 10:50 pm.

Respectfully submitted,

Sandy Garris
Office/Purchasing Manager